

## **PRE-AUTHORIZED PAYMENT PLAN**

### **WHAT IS IT?**

The pre-authorized payment plan offers a time-saving and convenient way of paying your monthly phone bill. Upon your authorization, monthly payments will be deducted from your bank account. You will never have to write us another cheque, your payment will always be on time, no more postage, and best of all, you will have one less thing to think about each month.

### **HOW DOES IT WORK?**

This plan works the same as any payments that are automatically deducted from your bank account. Once the initial plan is set up, everything is taken care of, each and every month. You will continue to receive your monthly bill detailing all the charges before payments are withdrawn. The total amount due will be deducted from your bank account on the 25<sup>th</sup> of each month.

### **HOW DO I SIGN UP?**

Complete and sign the attached Pre-Authorized Payment Plan authorization agreement. Attach an unsigned cheque clearly marked "VOID" to the completed agreement or fill in the Credit Card information. Mail or bring the completed agreement and void cheque (if applicable) to the business office of Brooke Telecom.

PLEASE RETURN BOTTOM PORTION

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### **PRE-AUTHORIZED PAYMENT PLAN AGREEMENT**

I/We, the undersigned, hereby authorize Brooke Telecom to withdraw the amount due on my/our monthly telephone bill from my/our financial institution of the 25<sup>th</sup> day of each month. The undersigned acknowledges having read the Term and Conditions on the reverse side of this page.

\* (1) NAME \_\_\_\_\_ TELEPHONE# \_\_\_\_\_

\* (2) NAME \_\_\_\_\_ TELEPHONE# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

NAME OF BANK \_\_\_\_\_ ACCOUNT# \_\_\_\_\_

BANK ADDRESS \_\_\_\_\_ CITY/TOWN \_\_\_\_\_

CREDIT CARD INFORMATION:

VISA       MASTERCARD       EXPIRY DATE: \_\_/\_\_/\_\_

CREDIT CARD NUMBER: | | | | | | | | | | | | | | | |

SIGNATURE (s) \_\_\_\_\_

- If joint account, all signatures are required

**STARTING DATE WILL BE THE FIRST MONTH "AUTOMATIC BANK WITHDRAWAL/CREDIT CARD DRAFT" IS PRINTED ON YOUR STATEMENT**

## TERMS AND CONDITIONS

- This Pre-Authorized Payment Plan is for the convenience of the customer.
- The customer certifies that the information provided in the authorization is correct and that the customer will notify Brooke Telecom in the event of any changes.
- The customer certifies that his/her bank account is in good standing with sufficient funds to cover pre-authorized payments as they come due.
- All pre-authorized payments will be drawn on Canadian financial institutions only and will be withdrawn in Canadian funds.

## CANCELLATION

- This agreement can be terminated, upon written or verbal notification, at any time, by either the customer or Brooke Telecom. Upon termination, any amount due shall be paid directly to Brooke Telecom.
- Cancellation of pre-authorized payment does not constitute cancellation of service of Brooke Telecom and the customer shall be liable for any past, present or future amounts owing.